



HOLMES

COMMUNITY COLLEGE

YOUR EDUCATION. YOUR WAY.

DISTRICT BULLETIN
GOODMAN • RIDGELAND • GRENADA
2012-2013

AMENDMENT IV to HOLMES COMMUNITY COLLEGE BULLETIN 2012-2013

Page 45 – Admission Requirements for Full-Time Students

Paragraph No. 3 which requires ACT/SAT scores from students who are less than 21 years of age has been removed.

Page 46 – Part-Time Students

Paragraph No. 3 has been changed as follows:

Transfer students must submit an official transcript from any regionally accredited college attended or any documentation accepted for a First-Time Freshman.

Pages 133 – 174 Academic Programs of Study

The following Academic Program Pages have been added/updated:

Accounting

First Year

First Semester		Second Semester	
English Comp. I.....	ENG 1113	English Comp. II.....	ENG 1123
College Algebra.....	MAT 1313	Gen Psychology I	PSY 1513
Fine Arts Elective.....	3	Public Speaking I.....	SPT 1113
*Business Elective.....	3	*Business Elective.....	3
History Elective (cont)	3	History Elective (cont)	3
Total	15 hrs.	Total	15 hrs.

Second Year

First Semester		Second Semester	
Natural Science w/lab	4	Natural Science w/lab.....	4
Macro Economics.....	ECO 2113	Micro Economics	ECO 2123
Legal Environment		Business Statistics	BAD 2323
of Business	BAD 2413	OR Statistics.....	MAT 2323
Prin/Accounting I.....	ACC 1213	Prin/Accounting II	ACC 1223
Business Cal I	MAT 1513	Literature Elective.....	3
Total	16 hrs...	Total	16 hrs.

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

- BAD 1113 - Introduction to Business
- BAD 2533 - Computer Applications in Business & industry
- BAD 2813 - Administrative Communications
- BAD 2853 - Business Ethics
- BAD 2513 – Principles of Management
- BAD 2523 – Personal Financial Management

Business Administration

First Year

First Semester		Second Semester	
English Comp. I.....	ENG 1113	English Comp. II.....	ENG 1123
College Algebra.....	MAT 1313	Gen Psychology I	PSY 1513
Fine Arts Elective.....	3	Public Speaking I.....	SPT 1113
*Business Elective.....	3	*Business Elective.....	3
History Elective (cont)	3	History Elective (cont)	3
Total	15 hrs.	Total	15 hrs.

Second Year

First Semester		Second Semester	
Natural Science w/lab	4	Natural Science w/lab.....	4
Macro Economics.....	ECO 2113	Micro Economics	ECO 2123
Legal Environment		Business Statistics	BAD 2323
of Business	BAD 2413	OR Statistics.....	MAT 2323
Prin/Accounting I.....	ACC 1213	Prin/Accounting II	ACC 1223
Business Cal I	MAT 1513	Literature Elective.....	3
Total	16 hrs...	Total	16 hrs.

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

BAD 1113 - Introduction to Business
BAD 2533 - Computer Applications in Business & industry
BAD 2813 - Administrative Communications
BAD 2853 - Business Ethics
BAD 2513 – Principles of Management
BAD 1121 – Business Seminar I

Economics

First Year

First Semester		Second Semester	
English Comp. I.....ENG 1113		English Comp. II.....ENG 1123	
College Algebra..... MAT 1313		Gen Psychology I PSY 1513	
Fine Arts Elective..... 3		Public Speaking I.....SPT 1113	
*Business Elective..... 3		*Business Elective..... 3	
History Elective (cont)3		History Elective (cont)3	
 Total	15 hrs.	 Total	15 hrs.

Second Year

First Semester		Second Semester	
Natural Science w/lab4		Natural Science w/lab.....4	
Macro Economics.....ECO 2113		Micro EconomicsECO 2123	
Legal Environment		Business Statistics BAD 2323	
of Business BAD 2413		OR Statistics.....MAT 2323	
Prin/Accounting I.....ACC 1213		Prin/Accounting IIACC 1223	
Business Cal I MAT 1513		Literature Elective.....3	
 Total	16 hrs...	 Total	16 hrs.

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

- BAD 1113 - Introduction to Business
- BAD 2533 - Computer Applications in Business & industry
- BAD 2813 - Administrative Communications
- BAD 2853 - Business Ethics
- BAD 2523 – Personal Financial Management
- BAD 2513 – Principles of Management

English

First Year

English Comp I..... ENG 1113	English Comp IIENG 1123
History Elective (continuous sequence)..... 3	History Elective (continuous sequence)3
Fine Arts Elective..... 3	Public SpeakingSPT 1113
College Algebra MAT 1313	Literature Elective.....3
Elementary Spanish I..... MFL 1213	Elementary Spanish IIMFL 1223
Total 15 hrs.	Total15 hrs.

Second Year

Natural Science w/Lab 4	Natural Science w/Lab4
Social/Behavioral Science 3	General Psychology PSY 1513
Literature Elective 3	Literature Elective.....3
Literature Elective 3	Elective.....3
Intermediate Spanish I..... MFL 2213	Elective.....3
Total 16 hrs.	Total16 hrs.

Finance

First Year

First Semester		Second Semester	
English Comp. I.....	ENG 1113	English Comp. II.....	ENG 1123
College Algebra.....	MAT 1313	Gen Psychology I	PSY 1513
Fine Arts Elective.....	3	Public Speaking I.....	SPT 1113
*Business Elective.....	3	*Business Elective.....	3
History Elective (cont)	3	History Elective (cont)	3
Total	15 hrs.	Total	15 hrs.

Second Year

First Semester		Second Semester	
Natural Science w/lab	4	Natural Science w/lab.....	4
Macro Economics.....	ECO 2113	Micro Economics	ECO 2123
Legal Environment		Business Statistics	BAD 2323
of Business	BAD 2413	OR Statistics.....	MAT 2323
Prin/Accounting I.....	ACC 1213	Prin/Accounting II	ACC 1223
Business Cal I	MAT 1513	Literature Elective.....	3
Total	16 hrs...	Total	16 hrs.

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

- BAD 1113 - Introduction to Business
- BAD 2533 - Computer Applications in Business & industry
- BAD 2813 - Administrative Communications
- BAD 2853 - Business Ethics
- BAD 2523 – Personal Financial Management
- BAD 2513 – Principles of Management

Management

First Year

First Semester		Second Semester	
English Comp. I.....ENG 1113		English Comp. II.....ENG 1123	
College Algebra..... MAT 1313		Gen Psychology I PSY 1513	
Fine Arts Elective..... 3		Public Speaking I.....SPT 1113	
*Business Elective..... 3		*Business Elective..... 3	
History Elective (cont)3		History Elective (cont)3	
Total	15 hrs.	Total	15 hrs.

Second Year

First Semester		Second Semester	
Natural Science w/lab4		Natural Science w/lab.....4	
Macro Economics.....ECO 2113		Micro EconomicsECO 2123	
Legal Environment		Business Statistics BAD 2323	
of Business BAD 2413		OR Statistics.....MAT 2323	
Prin/Accounting I.....ACC 1213		Prin/Accounting IIACC 1223	
Business Cal I MAT 1513		Literature Elective.....3	
Total	16 hrs...	Total	16 hrs.

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

BAD 1113 - Introduction to Business
BAD 2533 - Computer Applications in Business & industry
BAD 2813 - Administrative Communications
BAD 2853 - Business Ethics
BAD 2513 – Principles of Management
BAD 1121 – Business Seminar I

Marketing

First Year

First Semester		Second Semester	
English Comp. I.....ENG 1113		English Comp. II.....ENG 1123	
College Algebra.....MAT 1313		Gen Psychology I PSY 1513	
Fine Arts Elective..... 3		Public Speaking I.....SPT 1113	
*Business Elective..... 3		*Business Elective..... 3	
History Elective (cont)3		History Elective (cont)3	
Total		Total	
15 hrs.		15 hrs.	

Second Year

First Semester		Second Semester	
Natural Science w/lab4		Natural Science w/lab.....4	
Macro Economics.....ECO 2113		Micro EconomicsECO 2123	
Legal Environment		Business Statistics BAD 2323	
of Business BAD 2413		OR Statistics.....MAT 2323	
Prin/Accounting I.....ACC 1213		Prin/Accounting IIACC 1223	
Business Cal I MAT 1513		Literature Elective.....3	
Total		Total	
16 hrs...		16 hrs.	

Consult with your chosen transfer college to determine changes to this curriculum.

*Choose from the following Business Electives:

- BAD 1113 - Introduction to Business
- BAD 2533 - Computer Applications in Business & industry
- BAD 2813 - Administrative Communications
- BAD 2853 - Business Ethics
- BAD 2513 – Principles of Management
- BAD 2523 – Personal Financial Management

Spanish

First Year

English Comp I..... ENG 1113	English Comp IIENG 1123
History Elective (continuous sequence)..... 3	History Elective (continuous sequence)3
HIS 1113 or HIS 1163	HIS 1123 or HIS 1173
Fine Arts Elective..... 3	Public SpeakingSPT 1113
College Algebra MAT 1313	Social/Behavioral Science3
Elementary Spanish I..... MFL 1213	Elementary Spanish IIMFL 1223
Total 15 hrs.	Total15 hrs.

Second Year

Natural Science w/Lab 4	Natural Science w/Lab4
Social/Behavioral Science 3	Intro to Philosophy PHI 2113
Literature Elective 3	Literature Elective.....3
Intermediate Spanish I MFL 2213	Intermediate Spanish II.....MFL 2233
Elective 3	Elective.....3
Total 16 hrs.	Total16 hrs.

SPEECH

First Year

First Semester

English Comp I ENG 1113

History Elective*(Continuous) 3

HIS 1113 or HIS 1163

Fine Arts Elective 3

College Algebra MAT 1313

Public Speaking SPT 1113

TOTAL 15 hrs.

Second Semester

English Comp II ENG 1123

History Elective*(Continuous) 3

HIS 1123 or HIS 1173

General Psychology PSY 1153

Voice and Diction SPT 1153

Computer Science** 3

Physical Activity 1

TOTAL 16 hrs.

Second Year

First Semester

General Biology I BIO 1134

Intro to Sociology I SOC 2113

Literature Elective(Continuous) 3

Foreign Languages(Continuous) 3

English, Speech Elective*** 3

TOTAL 16hrs.

Second Semester

Physical Science Survey 4

Elective 3

Literature Elective(Continuous) 3

Foreign Languages(Continuous) 3

Elective 3

TOTAL 16hrs.

**CSC 1113 or higher

***Elective from English, Public Speaking, or Computer Science.

Theatre

First Year

English Comp I..... ENG 1113	English Comp IIENG 1123
History Elective (continuous sequence)..... 3	History Elective (continuous sequence)3
HIS 1113 or HIS 1163	HIS 1123 or HIS 1173
Fine Arts Elective..... 3	Public SpeakingSPT 1113
College Algebra MAT 1313	Elective.....3
Stagecraft SPT 2223	Theatrical Make UpSPT 1273
Drama Production I.....SPT 1241	Drama Production II.....SPT 1251
Total 16 hrs.	Total16 hrs.

Second Year

Natural Science w/Lab 4	Natural Science w/Lab4
*Social/Behavioral Science 3	*Social/Behavioral Science3
Literature Elective 3	Literature Elective.....3
Fund/Theatre Production SPT 1213	Voice, Diction, & Phonics.....SPT 1153
**Elective 1	**Elective.....1
Drama Production III.....SPT 2241	Drama Production IV.....SPT 2251
Total 15 hrs.	Total15 hrs

*SOC 2113, 2213, ECO 2113,
PSC 1113, PSY 1513

**Forensics or College Publications:
SPT 1131, 1141, 2111, 2121
JOU 1111, 1141, 2111, 2121

Pages 225 – 257 Academic Course Descriptions
The following courses have been added:

BAD 1121 – Business Seminar I

This course is designed to introduce students to the basic concepts of business. Students receive instruction regarding the current business and economic environment, entrepreneurship, marketing, management, financial management, and business careers. One lecture. One hour credit.

BAD 2523 – Personal Financial Management.

This course deals with an individual's optimal management of personal income and expenditures over a lifetime to best meet the needs of his/her financial objectives. The course focuses on the areas of budgeting, insurance, borrowing and credit purchases, home ownership, investment, taxes, and family financial planning. Three lectures. Three hours credit.

CRJ 1353 – Internship in Criminal Justice (Pre-requisite: CRJ 1313).

Internship in an approved criminal justice agency under supervision of the agency concerned and the college instructor. A written report is required of the agency. Three hours credit.

CRJ 1373 – Introduction to Homeland Security.

The issues pertaining to the role and mission of the Department of Homeland Security and related agencies, both domestic and international. Three lectures. Three hours credit.

CRJ 2713 – Foundations of Terrorism.

Survey of the role of the criminal justice professional in combating terrorism in the modern world. Three lectures. Three hours credit.

SPT 1153 – Voice, Diction, and Phonetics.

A study of the International Phonetic Alphabet and training in the phonetic transcription of speech for improvement of voice and diction. Includes physical characteristics and production of sounds in American English, auditory training, articulation and standard pronunciations, and voice production. Three lectures. Three hours credit.

SPT 1273 – Theatrical Makeup.

Techniques in the application of makeup for the stage. Three lectures. Three hours credit.

The following Technical Programs have been changed:

Collision Repair Technology:

ABT 1213 – Collision Welding & Cutting added to First Year, First Semester.

Architectural Engineering Technology:

ENT 2343 – Advanced CAD has been removed from First Year, Second Semester and replaced with ENT 2243 – Cost Estimating.

Industrial Technology:

First Year, Second Semester, ENT 1133 – Tech Graphics has been removed.

OR statement has been removed.

Four-hour Approved Elective has been removed and replaced with ENT 1153 – Industrial Safety.

Total hours are 19.

Occupational Therapy Assistant:

First year, Second Semester has been changed as follows:

Path/Physical Dis	OTA 1223
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English Comp I	ENG 1113
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Kinesiology	OTA 1314
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Path/Developmental Conditions OTA 1233

Path/Ortho Conditions	OTA 1243
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Total 16 hours

Summer Semester has been changed as follows:

Fieldwork IA	OTA 1913
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Occupational Therapy Skills II..... OTA 1433

Therapeutic Media	OTA 1413
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Healthcare Systems	OTA 2812
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Public Speaking I....	SPT 1113
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Total 14 hours

Under Program Accreditation Status, the address and website of the accrediting agency have changed and should read as follows:

Correspondence to ACOTE:

ACOTE

c/o Accreditation Department

American Occupational Therapy Association (AOTA)

4720 Montgomery Lane, Suite 200

Bethesda, MD 20824-1220

Telephone: 301-652-2682

www.acoteonline.org

Current wording of #7 of the OTA Admission Policy has been changed as follows:

7. Acceptance into the Occupational Therapy Assistant Program at Holmes Community College, Ridgeland Campus, is selective and competitive based on a point system comprised of ACT Score, College Credit, College Degree(s), Interview Score and Essay Score.

The ACT score considered is the composite score. The College Credit for academic performance utilizes the grade earned for the following courses: Anatomy and Physiology I and II, English Composition I and II, General Psychology, Human Growth and Development, College Algebra, Public Speaking and an academic computer course. Credit toward selection will also be awarded for college degrees earned from regionally-accredited colleges.

The top applicants (based on the point system outlined above) will be required to complete an interview conducted by the admissions committee. The interview will assess:

- a. Verbal and nonverbal communication skills
- b. Knowledge of the field of Occupational Therapy
- c. Knowledge of the role of the Occupational Therapy Assistant
- d. Professional appearance

Following the interview, applicants will be required to complete an essay for analysis of grammar, spelling and college-level writing skills.

The interview and essay scores will be used to finalize the selection process.

Precision Machining Technology - Certificate & AAS-Grenada Campus Only has been changed as follows:

First Year

First Semester

Power Machinery I	MST 1114
Blueprint Reading	MST 1413
Precision Layout	MST 1613
Manufacturing Skills	IMM 1933
Machine Tool Math	MST 1313

Total 16 hrs.

Second Semester

Power Machinery II	MST 1124
Prin. of Hydraulics & Pneumatics	IMM 1313
Advanced Blueprint Rdg.	MST 1423
Approved Electives	6 hrs.

Total 16 hrs.

One-Year Certificate can be earned at this point.

Second Year

English Comp I	ENG 1113	Public Speaking	SPT 1113
*College Algebra	MAT 1313	Social/Behavioral Elective	3 hrs.
CNC Operations I	MST 2714	Hum/Fine Arts Elective	3 hrs.
Power Machinery III	MST 2134	Power Machinery IV	MST 2144
Total	14 hours	CNC Operations II	MST 2724
		Total	17 hrs.

***MAT 1233 or BOT 1313 & a Natural Science with lab may be substituted.**

Recommended List of Approved Electives:

EET 1123	AC Circuits
EET 1114	DC Circuits
INT 1214	Fluid Power
INT 2114	Control Systems
ENT 2323	Forging & Welding
ENT 1153	Basic Apps of Ind. Safety
ENT 1114	Graphic Communication
ENT 2263	Quality Assurance
ELT 1413	Motor Control Systems
ELT 2613	Programmable Logic Controllers

ELT 2623	Adv. Programmable Logic Controllers
MST 1613	Precision Layout
DDT 2273	Facilities Planning
MFT 2913	Special Project in Automation & Control
IMM 1913	Special Project in Maintenance
IMM 192(1-6)	Supervised Work Experience
ENT 2323	Forging & Welding
ENT 1153	Basic Apps of Ind. Safety
DDT 2273	Facilities Planning
IMM 192(1-6)	Supervised Work Experience
WBL 1911-3	Work-Based Learning
WBL 1921-3	Work-Based Learning

Any other technical or academic course approved by the program advisor.

Precision Machining Technology, leading to a one-year certificate or an AAS, is a program that provides individuals with the skills to fabricate and/or repair metal products using a variety of metalworking equipment and processes. Students enrolled our machining program are prepared to enter the work force as an entry-level machinist. This involves learning the skills and techniques needed to interpret blueprints, set up manual machines, perform basic and advanced machining operations and make decisions to insure that work quality is maintained. Employment opportunities for machining technicians exist in manufacturing industries, public institutions, governmental agencies and in a wide range of specialty machining job shops.

Assistance with math and/or reading will be available on a co-curricular basis to certificate-seeking students who lack entry-level skills in math and/or reading.

Pages 258-306- Technical Course Descriptions

The following technical courses have changed/added:

BOT 1513 – Machine Transcription (Prerequisite: BOT 1113).

ABT 1213 – Collision Welding and Cutting.

A course to provide skill and practice in welding and cutting procedures that are used in the industry. This course also covers the complete inspection and non-structural analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. Two lectures. Two hours laboratory. Three hours credit.

ELT 1113 – Residential/Light Commercial Wiring (Pre-/Co- Requisite: ELT 1192 or IMM 1814).

MST 2135 – Power Machinery III has been changed to MST 2134 – Power Machinery III.

A continuation of the Power Machinery II course with emphasis on advanced application of the engine lathe, milling machine, and grinding machine. Two lectures. Four hours laboratory. Four hours credit.

OTA 1242 – Pathology of Orthopedic Conditions has been changed to OTA 1243.

This intake course provides a basic knowledge of selected orthopedic conditions encountered in occupational therapy practice. Emphasis is placed upon mechanisms of pathology and basic treatment approaches. The role and function of the OTA in the treatment process is also emphasized. Three lectures. Three hours credit.

I certify the above amendment to be true and correct in content and in policy.



Dr. Fran Cox, Vice President for Academic Programs

__ October 23, 2012 ____
Date